

Checklist For PIBO Registration On
www.cpcbepplastic.in

Registration form for Producer, Importer and Brand Owner

Applicant type	
Applicant type	Producer, Importer and Brand Owner
Company Details	
Legal Name	
Trade Name	
Type of Business	
State/UT	
Registered/Business Address	
District	
Pin code	
PAN	
CIN	
Authorized Person Details	
Name	
Designation	
Mobile No	
Email	
PAN	
Aadhar	
Login Details	
Email Id of Authorised Person	
Password	
Confirm Password	

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General Checklist applicable to PIBO Registration:

Part A: General Information	
1 a) Company details	
Name of the organization	
Trade Name	
Type of Business	
Registered/Business Address	
Postal Address	
PAN	
CIN	
GST	
1 b) Authorized Person Details	
Name	
Designation	
Mobile No	
Email	
PAN	
Aadhar	
1 c) Select States/UTs	
2) Renewal of registration	
3 a) Does the unit have a production facility?	
3 b) Is the production facility registered with District Industries Centre? Yes/No	
4 a) Details of Capital Investment in the Project (Rs in Crores):	
4b) Year of commencement of operations of the entity	
5a) Details regarding type & quantity of product produced/marketed	Annexure-1
5b) Plastic consumption details: Year wise Quantity of plastic consumed in the two years.	Annexure-2 (Raw Material details)
5 c) Process Flow Diagram:	Annexure-3
5d) Status of compliance with PWM rules-w.r.t. Thickness of Plastic Sheets (50 micron) & carry bags (75 micron w.e.f 30.9.21 & 120 Micron w.e.f from 31.12.2022)	Yes/No
Part- B Pertaining to Liquid Effluent & Gaseous Emissions from Production Facility (If any)	
6) Consent details	
Part C: Waste generation details	
7) Pre/Post-consumer waste	Annexure-4

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Plastic Waste generation in last two years information.	
8a) Details of plastic raw material procured from registered entity (details of two years previous to the year of filing of Registration application to be provided)	Annexure -2
8b) Details of plastic raw material procured from non-registered entity (details of two years previous to the year of filing of Registration application to be provided)	--
8c) Details of plastic raw material sold to registered Brand-owners (for producers & Importer) (details of two years previous to the year of filing of Registration application to be provided)	Annexure -5
<u>Part-D Action Plan for implementation of Extended Producer Responsibility (EPR) for Plastic Waste management (PWM)</u>	
9. EPR Target	Auto generated by portal
10. Covering Letter	
11. Signature	
12. Any other information	

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Annexure-1

Details of Production for Year 2020-2021 and 2022-23:

Materials details	Type	Quantity, MT / Annum	
		2021-2022	2022-2023

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Annexure-2

Details of Plastic Raw Material Procured from Registered Entity

S.R No.	Name of Vender	State	Address	Mobile No.	Year	Quantity (TPA)	Group of Plastic
1							

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Annexure-3 : Details of Manufacturing Process flow diagram

Annexure -4

Detail of Plastic Generation of Pre/Post-consumer Waste

Details of Pre-consumer waste

Year	Pre-consumer waste
2020-21	
2021-22	
Total	

Details of Post-consumer waste

Year	Pre-consumer waste
2020-21	
2021-22	
Total	

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Annexure -5

Details of plastic raw material sold to registered Brand-owners

S.R No.	Entity Type	Name of Entity	State	Address	Mobile No.	Plastic Material Type	Category of Plastic	Year	Quantity (TPA)
1									

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Annexure -6 : Valid CCA

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Annexure -7 : Product Photographs

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Other List of documents

1. CCA
2. CIN Certificate
3. GST Certificate
4. Aadhar Card
5. Pan Card
6. Pan card of company
7. Total Capital Invested in the Project (Rs in Crores):
8. Representative picture of plastic packaging / plastic packaging for commodities covering different EPR categories
9. Plot area of the facility (sqm)
10. GPS Location of the unit
11. Photographs of Storage area/dispatch area/production process
12. Light bill
13. DMP Plan
14. MSME or IEC
15. RAW MATERIAL PURCHASE INVOICE (WITH GST)
16. PACKING MATERIAL SOLD INVOICE (INCLUDING GST)